



**Alternative Methods of Instruction (AMI) Plan  
2019 -2020 Application**

**District Information**

<b>District Name</b>	<u>Monticello</u>	<b>LEA Number</b>	<u>2003</u>
<b>City</b>	<u>Monticello</u>	<b>County</b>	<u>Drew</u>
<b>Superintendent</b>	<u>Sandra Lanehart</u>	<b>Phone</b>	<u>870-367-4000</u>
<b>Email</b>	<u><a href="mailto:Sandra.lanehart@billies.org">Sandra.lanehart@billies.org</a></u>	<b>Cell</b>	<u>870-814-0696</u>

<b>Individual School / Campus Name</b>	<b>Grade Level</b>
Monticello Elementary School	K-2
Monticello Intermediate School	3-5
Monticello Middle School	6-8
Monticello High School	9-12
Monticello ABC Center	Pre K

**Previous Information**

Total number of days the district missed due to exceptional or emergency circumstances.

Total number of AMI days used

	<b><u>2017-18</u></b>	<b><u>2018-19</u></b>
Total number of days the district missed due to exceptional or emergency circumstances.	3	0
Total number of AMI days used	3	0

**Submission Instructions:**

- E-mail completed applications to [ADE.AMIapplication@arkansas.gov](mailto:ADE.AMIapplication@arkansas.gov)
- The deadline for applications to be submitted is September 15<sup>th</sup>.
- Applications will be reviewed in the order they are received. Incomplete or partial applications will not be reviewed.
- Consult the AMI Guidance document for additional information regarding plan topics.
- Notification of status will be sent via email to the superintendent at the address provided above.
- Approval is granted for the current school year only. Applications must be renewed annually.

**A. If school is canceled due to an emergency or exceptional circumstance such as a contagious disease outbreak, inclement weather , or utility outage, explain the process by which the district shall determine if the school closure will be an AMI or make-up day.**

Ballgames or other school events, lack of substitutes, or lack of bus drivers do not qualify as an exceptional circumstance.

The Monticello School District is requesting 5 AMI days. The District’s plan will use the first five days missed due to exceptional or emergency circumstances as AMI days. All other missed days will be made up on any of the five inclement weather days designated in the School Calendar and approved by the School Board. See School closure Decision Chart.

Indicators to determine the use of AMI Days	Indicators to determine a make-up day.
<p><u>Contagious Disease Outbreak</u> when 1/3 of the school population has been affected by an infectious disease, and closing school is necessary to prevent and control the spread of the contagious disease (pandemic and seasonal infectious diseases such as influenza).</p> <p><u>Inclement Weather</u> such as ice/snow/sleet storms that result in hazardous driving conditions, create outages that have the potential to create unsafe conditions (electrical, water, and communication). Monticello has also experienced years where heavy, prolonged rain has created road closures and flooding.</p> <p><u>Utility Outage</u> such as electrical and water which could be cause by weather conditions or cut lines or because of the need to treat water or clean out lines that result in prolonged “No Water” or bans on water. Monticello School District (MSD) would only be closed when these outages are determined to be lengthy or of an indefinite nature.</p>	<p>The Monticello School District does not consider ballgames, special events, lack of substitutes, or lack of bus drivers as exeptional circumstances, and MSD does not close school during those times.</p> <p>In the event, that MSD experiences emergency or exceptional circumstances beyond the 5 requested AMI days, those days will be make-up days.</p>

**B. Provide a description of the AMI assignments and materials used at each school within the district to effectively facilitate teaching and support learning for the benefit of the students. AMI Packets must be available on-line or have been sent home prior to designation of an AMI Day.**

AMI days will allow students to be engaged and focused without loss of instruction. This time will be well spent to reinforce prior instruction, provide remediation and/or enrichment. No new learning will be introduced. Planned activities will be engaging and provide the student additional opportunities to master previously taught standards. Assignments will be aligned with the standards and classroom instruction and will be planned and assimilated by grade level PLCs.

This reinforces the skills they are already working on each day and is easily accessible for all. All of the work that is prepared will be accessible to students through a link on the school webpage as well as in written format. All students will receive the written materials for their classes ahead of time so they can continue to work in the event that the internet is not accessible.

**K-2 students** will receive a packet for each day eligible for AMI. Each packet will include a description of the assignments each student should complete, as well as the resources (books, pencils, crayons, rulers, etc.) needed for each assignment. Assignments will be given for reading, writing, vocabulary, mathematics, science, and social studies and will link back to the standards for each subject in that grade level. It is expected that these assignments will provide practice for skills already taught in school (reinforcement) or enrichment learning activities to expand learning and will not introduce new skills that may cause students to struggle if teacher introduction is not provided.

**Students in grades 3-5** will receive assignments for reading, writing, vocabulary, mathematics, science and social studies that link back to the standards for each subject in that grade level. It is expected that these assignments will continue the learning occurring in the classroom and provide opportunities for practice or extended learning. If specific supplies are needed for these assignments, students will receive them from school and take them home prior to an event leading to the district calling for an AMI day.

**Students in grades 7-12** will receive assignments in Google classroom for each class that they attend on a 'regular' school day. These assignments will link back to the standards for each course. It is expected that these assignments will continue the learning occurring in the classroom and provide opportunities for practice or extended learning. If specific supplies are needed for these assignments, students will receive them from school and take them home prior to an event leading to the district calling for an AMI day, when possible. 7-12 students may choose to complete assignments electronically or from the teacher-made packet.

Students in grades 9 -12 who take classes via distance learning (Virtual Arkansas) will continue their learning as current practice in those classes require. Our Virtual Learning Facilitator will communicate with those facilitators who teach our students so that they are aware of our AMI days, but the learning requirements are usually posted by week, so we do not anticipate any issues for these students.

**C. Describe how student attendance will be determined for an approved AMI day.**

To determine student attendance, each student will be provided with an Assignment log that identifies each assignment and the date completed. The Student will sign and the student's parent/guardian will sign to validate that the student completed the tasks.

All student work from AMI days will be graded and recorded by the teacher. Students will be counted present if they have turned in all completed assignments as well as the Assignment log signed and dated by both the student and the parent by the third day following the AMI day. Failure to complete assignments or turn in the Assignment Log by the student will result in an unexcused absence and a 0 on the assignment.

The principal will determine whether the absence is to be counted as an unexcused absence.

**D. Describe how the district will ensure implementation of Individual Education Programs (IEPs) for students with disabilities on AMI days.**

The AMI day's instruction should mirror what normally occurs in the physical classroom. Assignments will be based on the learning goals set forth in each child's IEP. Teachers will modify assignments based on the student's individual needs. This could include reading practice on the child's level, math practices that reinforces and remediates following the accommodations outlined in the child's IEP as well as the use of the following on-line resources:

Monticello High School teachers used Moby Max as a technology component for AMI days.

Monticello Middle School used Google classroom.

Monticello Intermediate uses IReady.

Monticello Elementary uses IReady as well as Moby Max, Raz-Kids.

Teachers will develop, review, and document assignments based on the child's IEP. Special Education Teachers will be available during a predetermined time frame for electronic office hours to interact online or over the phone with parents or students.

**E. Describe how the district will communicate with parents and students the purpose and expectations for an AMI day. Please include the link to the website or social media where the information will be posted.**

Once the District receives approval for 2019-20 AMI days, the superintendent will send a letter to all parents and guardians of District students as well as have printed in the local paper on the District website, a letter that explains the purpose and expectations for an AMI day.

The District will share information about AMI days in a variety of on-going ways:

- Open House
- Parent Involvement Nights
- On the Monticello website – [www.billies.org](http://www.billies.org)
- In Tuesday Folders
- School Rush
- Grade Level Meetings
- Assemblies
- Local News Papers.
- In Collaboration with Neighboring Districts